



University of Peradeniya

CENTRE FOR DISTANCE AND CONTINUING EDUCATION



APPLICATION FOR ACADEMIC TRANSCRIPT/ DETAILED CERTIFICATE

Request for : (Detailed Certificate / Transcript)

1. Full Name of the Applicant : Ven./Mr./Ms
2. Registration No:
3. Postal Address :
4. Contact Number :
5. E-mail address :
6. Year of Entry to the University :
7. Class Obtained :
8. Transcript to be Sent to (Complete Address in Block Letters)

Date:

Signature of Applicant :

Payment Details

i. Local Detailed Certificate : Rs. 750.00 *(Must sent Rs. 110.00 stamped, Self-addressed envelop)*
(To get the certificate for your usage)

Foreign Detailed Certificate : Rs. 2000.00
(If you want CDCE to post the certificate to a foreign country)

ii. Local Transcript Certificate : Rs. 1000.00
(To send the certificate to a local Organization/Department/University etc.. by CDCE)

Foreign Transcript Certificate : Rs. 2500.00
(To send the certificate to a foreign country (foreign Organization/Department/University etc.. by CDCE)

Note :

Each application and the payment slip (please indicate your Registration Number on bank slip) for a Detailed Certificate / Academic Transcript must be accompanied with the pay slip authorized by the Bank on Credit to :

Account No- 057-1001-4-1338036

People's Bank - Peradeniya, Branch or a receipt obtained from the CDCE Shroff .

Application should be addressed to :

Assistant Registrar
Centre for Distance & Continuing Education
No. 43, Old Galaha Road
Peradeniya.